

140 Part 1

Jefferson County Dept. of Emergency Management

PRELIMINARY DAMAGE REPORT - PRIVATE RESIDENCE

PERSON REPORTING <input type="checkbox"/> REPORTING PARTY IS THE PROPERTY OWNER	DAY PHONE	ALTERNATE	DATE/TIME NOW	
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TYPE OF PROPERTY WHERE DAMAGE OCCURRED:

SINGLE FAMILY
 MULTI FAMILY
 MOBILE HOME
 APT.
 OTHER

PRIMARY RESIDENCE:
 YES
 NO
 RENTAL:
 YES
 NO

STAFF NOTES

FOR INTERNAL USE ONLY

PRIMARY OCCUPANT IS:
 OWNER
 RENTER

NUMBER OF REGULAR OCCUPANTS:

THE INFORMATION PROVIDED ON THIS FORM MAY BE SHARED WITH OTHER GOVERNMENT AGENCIES AND DISASTER RELIEF/AID ORGANIZATIONS

HABITABLE?
 YES
 NO

ACCESSIBLE?
 YES
 NO

EXPLAIN THE PRIMARY REASON

PHYSICAL ADDRESS WHERE DAMAGE OCCURRED:	GENERIC LOCATION (Subdivision / neighborhood)
	ACTUAL STREET ADDRESS
	CITY/ZIP
MAILING ADDRESS IF DIFFERENT THAN PHYSICAL ADDRESS:	STREET ADDRESS / P. O. BOX
	CITY/STATE/ZIP

ESTIMATED PRE-DAMAGE FAIR MARKET VALUE (FMV) TAX ASSESSED VALUE OF THE STRUCTURE ONLY:	<input style="width: 150px;" type="text"/>	ESTIMATED LOSS TO THE <u>STRUCTURE ONLY</u>	<input style="width: 150px;" type="text"/>
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ESTIMATED AMOUNT OF LOSS OF PERSONAL PROPERTY:	<input style="width: 150px;" type="text"/>	IMPACT TO STRUCTURE IS ESTIMATED AS: <input type="checkbox"/> DESTROYED <input type="checkbox"/> MAJOR <input type="checkbox"/> MINOR <input type="checkbox"/> AFFECTED
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INSURANCE TYPE:
 HOMEOWNERS
 FLOOD (NFIP)
 EARTHQUAKE
 RENTERS
 NO INSURANCE

(Check all that apply)

AMOUNT OF INSURANCE DEDUCTIBLE:

URGENT UNMET PERSONAL NEEDS (Emergency food, clothing, shelter, medical, other):

USE PART 2 (other side) FOR DESCRIPTION OF DAMAGE OR LOSS



140 Part 2

Jefferson County Dept. of Emergency Management

PRELIMINARY DAMAGE REPORT - PRIVATE RESIDENCE

**THIS IS NOT A CLAIM. THIS IS AN INITIAL REPORT OF DAMAGE. VERIFICATION WILL BE NEEDED LATER.
PROVIDE A DESCRIPTION OF DAMAGE OR LOSS HERE:**

WHEN DESCRIBING DAMAGE CONSIDER INCLUDING: Foundation, loss of roof integrity, broken windows and doors, flooring and carpet damage, dry wall damage, electrical damage, loss of electricity, compromised septic/sewer, wells or water line impacts, broken chimney, no heat, loss of essential household furnishings, access road blocked, etc.

To be ready for the documentation that will be needed for a claim, make sure you take pictures/videos of all the damage and clearly document any cleanup or repairs. Keep notes and logs, save receipts for materials, etc.

REPORT PREPARED BY:

DATE/TIME PREPARED:

