211

MISSION NUMBER	Jefferson County Emergency Management **CHECK-IN** DEM Activities, SAR Missions, and Authorized Training	OPERATIONAL PERIOD (O.P.)
OR CASE NUMBER		START NEW EACH O.P.

NAME (PRINT IT)	I.D. # OR EM CARD #	AGENCY OR UNIT	ASSIGNMENT	TIME IN (24-HR TIME)	TIME OUT (24-HR TIME)	YOUR HOURS (this O.P.)	TOTAL R.T. MILES (if driver)

Start a new form each Operational Period. Show incident (mission) cumulative totals on the last page. ELIGIBLE HOURS (1) means "on-duty" time including travel time to duty station and return to point of origin. ROUND TRIP MILES (2) means one time portal-to-portal for each vehicle. For continuation between O.P.'s leave TIME OUT blank.

	# of INCIDENT PERSONNEL	(1) ELIGIBLE HOURS	(2) ROUND TRIP MILEAGE (POVs only)
TOTAL THIS PERIOD			
INCIDENT TOTAL			

CERTIFIED CORRECT

☐ **CONTINUE NEXT O.P.**

PAGE ☐ **OF** ☐ **PAGES**

Signature (Emergency Management or SAR Coordinator)

Print Name and Title

EOC 211 (Single Resource Check-In) & EMD-078 (Emergency Worker Daily Activity Report) equivalent

Revised July 29, 2008, Jefferson County Emergency Management